

ORGANIZATIONAL MEETING OF THE HANCOCK VILLAGE BOARD,  
MONDAY, APRIL 8, 2014, 7:00 PM  
HANCOCK VILLAGE HALL, 85 EAST FRONT STREET, HANCOCK, NEW YORK

The budget hearing was called to order at 6:45 PM by Mayor John Martin. There were no persons present.

The public hearing was closed at 6:48 PM

The Regular Meeting was called to order at 7:00 PM by Mayor John Martin. Roll call was taken by Clerk/Treasurer Falsetta.

Present: Mayor John Martin  
Deputy Mayor Alice Hartz - Excused  
Trustee Dawn Gotthardt - Excused  
Trustee William Schoonmaker  
Trustee Patrick O'Brien

Also Present: Phyllis Falsetta, Village Clerk/Treasurer  
Robert McKertich, Attorney for the Village  
See attached attendance list

**A MOTION** was made by Trustee Schoonmaker, seconded by Trustee O'Brien, voted and carried to approve the March 10, 2014 Minutes as presented.

*2014-048  
Minutes Approval*

**A MOTION** was made by Trustee O'Brien, seconded by Trustee Schoonmaker, voted and carried to approve the Abstract of Vouchers in the amount of \$26,366.06.

*2014-049  
Abstract Approval*

**A MOTION** was made by Mayor Martin, seconded by Trustee Schoonmaker, voted and carried to hold the Regular Monthly Meetings on the second (2<sup>nd</sup>) Monday of each month at 7:00 PM at the Village Clerk's Office.

*2014-050  
Regular Monthly Meeting  
Date, Time & Place*

**A MOTION** was made by Mayor Martin, seconded by Trustee O'Brien, voted and carried to hold the Monthly Departmental Meetings on the fourth (4<sup>th</sup>) Monday of each month at 10:00 AM at the Village Clerk's Office.

*2014-051  
Monthly Departmental  
Meeting Date, Time &  
Place*

The following Resolutions were presented:

**RESOLUTION 6-2014  
Advance Approval of Claims**

**WHEREAS** the board of trustees has determined to authorize payment in advance of audit claims for public utility services, postage, freight and express charges; and

**WHEREAS** all such claims must be presented at the next regular meeting for audit; and

**WHEREAS** the claimant and the officer incurring or approving the claim are jointly

and severally liable for any amount the board of trustees disallows.

**NOW THEREFORE BE IT RESOLVED:**

**Section 1.** That the board of trustees authorizes payment in advance of audit of claims for public utility services, postage, freight and express charges. All such claims must be presented at the next regular meeting for audit and the claimant and the officer incurring or approving the claims are jointly and severally liable for any amount the board of trustees disallows.

**Section 2.** That this resolution is effective immediately.

UPON A ROLL CALL VOTE:

Mayor John Martin	yes
Deputy Mayor Alice Hartz	absent
Trustee Dawn Gotthardt	absent
Trustee Patrick O'Brien	yes
Trustee William Schoonmaker	yes

Vote: Resolution carried by a vote of 3 to 0.

**RESOLUTION 7 – 2014**

**MILEAGE ALLOWANCE**

**WHEREAS** the board of trustees has determined to pay a fixed rate for mileage as reimbursement to Village officers and employees who use their personal automobiles while performing their official Village duties;

**NOW THEREFORE BE IT RESOLVED:**

**Section 1.** That the board of trustees will approve reimbursement to such officers and employees at the rate of .56 per mile.

**Section 2.** That this resolution is effective immediately.

UPON A ROLL CALL VOTE:

Mayor John Martin	yes
Deputy Mayor Alice Hartz	absent
Trustee Dawn Gotthardt	absent
Trustee Patrick O'Brien	yes
Trustee William Schoonmaker	yes

Vote: Resolution carried by a vote of 3 to 0.

**RESOLUTION 8 – 2014**

**DESIGNATING DEPOSITORIES**

**WHEREAS** the board of trustees has determined that Village Law 4-412(3) (2) requires the designation of banks or trust companies for the deposit of all village monies.

**NOW THEREFORE BE IT RESOLVED:**

**Section 1.** That the board of trustees designates the following institutions as depositories of all moneys received by the village treasurer/clerk and receiver of taxes. Names of institutions: NBT Bank.

**Section 2.** That this resolution is effective immediately.

UPON A ROLL CALL VOTE:

Mayor John Martin	yes
Deputy Mayor Alice Hartz	absent
Trustee Dawn Gotthardt	absent
Trustee Patrick O'Brien	yes
Trustee William Schoonmaker	yes

Vote: Resolution carried by a vote of 3 to 0.

The following appointments were offered by Mayor Martin:

Official Newspaper	1 year term – The Hancock Herald
Code Enforcement Officer	1 year term – Michael Salvatore
Planning Board – 1 member	5 year term – Kevin Caramore
Zoning Board of Appeals	1 year term – James Picozzi 2 year term – Harold Morgan (Chairman) 3 year term – Edward White
Attorney for Village	1 year – Coughlin & Gerhardt

**A MOTION** was made by Trustee Schoonmaker, seconded by Trustee O'Brien, voted and carried to approve Hancock Herald as Official Newspaper. *2014-052*  
*Official Newspaper*

**A MOTION** was made by Trustee Schoonmaker, seconded by Trustee O'Brien, voted and carried to approve the following ZBA member appointments for the following terms: *2014-053*  
*ZBA Members*

- 1 year term – James Picozzi
- 2 year term – Harold Morgan (Chairman)
- 3 year term – Edward White

**A MOTION** was made by Trustee O'Brien, seconded by Trustee Schoonmaker, voted and carried to approve the appointment of Kevin Caramore to the Planning Board for a term of five years. *2014-054*  
*Planning Board Member*

**A MOTION** was made by Trustee Schoonmaker, seconded by Trustee O'Brien, voted and carried to approve Coughlin & Gerhardt as the Attorney for the Village. *2014-055*  
*Attorney for The Village*

Mayor Martin named Alice Hartz as a Deputy Mayor.

Mayor Martin named Clerk Falsetta as Budget Officer.

Mayor John Martin appointed the following Committees:

- |                                |  |
|--------------------------------|--|
| - Police                       | Deputy Mayor Hartz and Trustee Schoonmaker |
| - DPW                          | Trustee O'Brien and Deputy Mayor Hartz     |
| - Sewer Treatment Plant        | Trustee O'Brien and Trustee Schoonmaker    |
| - Fire Department/Rescue Squad | Trustee O'Brien and Trustee Gotthardt      |
| - Youth and Recreation         | Trustee Gotthardt and Deputy Mayor Hartz   |
| - Village Clerk's Office       | Mayor Martin                               |



**A MOTION** was made by Trustee Schoonmaker, seconded by Trustee O'Brien, voted and carried to advertise for a part time, temporary (May thru September) position with the DPW at an hourly rate of \$15 per hour; CDL is a must and construction experience would be a plus. The help wanted ad should run in the Hancock Herald for two weeks.

*2014-57*

*Advertise for P/T Temp*

*DPW Position*

A letter from NYMIR was received regarding interest distribution in the amount of \$922 to the Village of Hancock.

The Hancock Fire Department election of last week were briefly discussed. According To the HFD Constitution and By-Laws, the officers elected are not official until the Village Board of Trustee approves. Clerk Falsetta was instructed to send a letter to Chief Tony Giordano with a cc to the Hancock Fire Department informing them of this.

**A MOTION** was made by Trustee O'Brien, seconded by Trustee Schoonmaker, voted and carried to enter into executive session at 7:40 PM to discuss litigation and personnel

*2014-58*

*Executive Session*

The regular meeting was reconvened at 8:48 PM, no actions were taken.

**A MOTION** was made by Trustee O'Brien, seconded by Trustee Schoonmaker, voted and carried to adjourn the meeting at 8:48 PM.

*2014-25*

*Meeting Adjourned*

The meeting was adjourned at 8:48 PM.

Respectfully Submitted by:

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Phyllis Falsetta - Clerk/Treasurer