

PLANNING BOARD MEETING  
MONDAY, APRIL 28, 2014 4:30 PM, HANCOCK VILLAGE HALL,  
85 EAST FRONT STREET, HANCOCK, NEW YORK

The meeting was called to order at 4:35 pm by Chairman Brenda Rood. Roll call was taken by Clerk/Treasurer Falsetta.

PRESENT:                   Chairman Brenda Rood  
                                  Officer Lisa Johnston  
                                  Officer Sara Johnson  
                                  Officer Tom O'Boyle  
                                  Officer Kevin Caramore

ALSO PRESENT:           Phyllis Falsetta, Village Clerk-Treasurer  
                                  Shelley Johnson, Delaware County Planning Board  
                                  Harold Morgan, ZBA Chairman

Kevin Caramore was welcomed to the Planning Board as its newest appointed member. Mr. Caramore was appointed to the Planning Board by the Village Board of Trustees at its April 8, 2014 Organization Meeting.

**A MOTION** was made by Lisa Johnston, seconded by Sara Johnson, voted and carried to approve the March 2014 Minutes with amendments.

Jackie Park-Albaum presented a plan to expand the approved commercial kitchen operation at 167 East Front Street to include a jacketed steam kettle. The jacketed steam will allow for wholesale production of artisanal fruit and herb sugar syrups.

Shelley Johnson provided copies of site plan reviews from 2008 and 2010 for 167 East Front Street that Mrs. Park-Albaum had submitted at the time. Said paperwork covered numerous issues so that there won't be duplications in paperwork and questions. Mrs. Park-Albaum submitted an updated site plan review as well as a SEQR form. Shelley Johnson will complete the necessary N239 which she will submit to the County Planning Board at its next meeting. It was agreed that the optional public hearing was not necessary.

Sara Johnson spoke with Bonnie Hamilton of Delaware County Public Health but didn't have anything to report.

Establishing a Village Board of Health or Health Officer was discussed. Chairman Rood has a candidate that would be interested in sitting on such a board or acting as Village Health Officer. Clerk Falsetta will obtain a Health Officer job description from the Delaware County Personnel Office as well as information on establishing a Village Board of Health. Shared services was also discussed at a possible alternative.

ZBA Chairman, Harold Morgan was present and expressed his concerns with non-compliant signs throughout the Village. It was agreed that the current code referencing signage is vague and should have clearer definitions and regulations.

The Village Economic and Community Development plan was discussed. As none of the Planning Board Members are familiar with it, Clerk Falsetta will contact Alan Sorensen to request copies.

The meeting was adjourned at 5:53 PM

Respectfully submitted by:

Phyllis Falsetta, Village Clerk/Treasurer