

DEPARTMENTAL MEETING OF THE HANCOCK VILLAGE BOARD,  
MONDAY APRIL 24, 2017 10:00 A.M., HANCOCK VILLAGE HALL,  
85 EAST FRONT STREET, HANCOCK, NEW YORK

The Departmental Meeting was called to order at 10:00 AM by Deputy Mayor Gotthardt. Roll call was taken by Clerk/Treasurer Falsetta.

Present: Mayor Eugene D. Morgan - Excused  
Deputy Mayor Dawn Gotthardt  
Trustee Charlene Caramore  
Trustee Dorothy Picozzi  
Trustee Shaun Shannon - Excused

Also Present: Phyllis Falsetta, Village Clerk/Treasurer  
See attached attendance list

**A MOTION** was made by Trustee Caramore, seconded by Trustee Picozzi, voted and carried to approve the March 27, 2017 minutes.

*2017-051*

*Minutes Approval*

**A MOTION** was made by Trustee Picozzi, seconded by Trustee Caramore, voted and carried to approve the Abstract of Vouchers in the amount of \$16,581.59.

*2017-052*

*Abstract of Vouchers*

Departmental reports were reviewed.

DPW Superintendent Vaughn Karcher discussed the repairs to the water pipe at the Legion Hall. He plans to perform the repairs during the evening due to the heavy traffic patterns. The crew will come in late to prevent overtime costs. The sweeper was used in Cadonia as part of shared services with the Town of Hancock. Mr. Karcher plans on using the sweeper when the state requests it to offset the cost of storing salt at the state shed. Brush pick up will be on Mondays and Fridays.

Chief WWTP Operator Bernard Wormuth reported that the WWTP is operating smoothly.

Code Enforcement Officer Michael Salvatore was asked his opinion about the water runoff ditch behind 505 West Front Street that is referenced in a letter from Gerald Mackin dated April 15, 2017. Mr. Salvatore recommended that the Board not accept responsibility for the ditch and that it is a dispute between neighbors.

**A MOTION** was made by Trustee Caramore, seconded by Trustee Picozzi, voted and carried to approve the departmental reports.

*2017-053*

*Departmental Reports*

The following resolution was offered by Deputy Mayor Gotthardt and seconded by Trustee Caramore:

**RESOLUTION 2017-9**

**A RESOLUTION ADOPTING A GRIEVANCE PROCEDURE FOR SECTION 504 COMPLAINTS**

**WHEREAS**, the Village of Hancock, Delaware County, New York (the "Village") is a recipient of certain federal and state funds; and

**WHEREAS**, the Village Board (the “Board”), in order to comply with certain federal and state regulatory or program policies and procedures, is required to adopt and provide notice of grievance procedures incorporation due process standards and the prompt and equitable resolution of Section 504 related complaints:

**NOW THEREFORE, BE IT RESOLVED**, that the Village Board of the Village of Hancock, hereby designates the Village Clerk/Treasurer of the Village of Hancock as its Section 504 Coordinator; and

**RESOLVED**, that the Section 504 Grievance Procedure attached to this resolution as “Schedule A” is hereby adopted; and

**RESOLVED**, that the Village Clerk/Treasurer is directed to provide notice of the Section 504 Grievance Procedure as required by law.

Said resolution was adopted by the following roll call vote:

Mayor Morgan	absent
Deputy Mayor Gotthardt	aye
Trustee Caramore	aye
Trustee Picozzi	aye
Trustee Shannon	absent

A letter of resignation from the fire department was received from former Fire Chief Richard Knapp effective April 14, 2017.

**A MOTION** was made by Trustee Picozzi, seconded by Trustee Caramore, voted and carried with regret to accept Richard Knapp’s resignation from the Hancock Fire Department.

*2017-054  
R Knapp Resignation From  
HFD*

**A MOTION** was made by Trustee Caramore, seconded by Trustee Picozzi, voted and carried to enter into executive session at 11:07 A.M. to discuss:

*2017-055  
Executive Session*

- Matters which, if disclosed, will imperil the public safety
- Matters which may disclose the identity of a law enforcement agent or informer
- Information regarding current or future investigations or prosecutions of a criminal offense which would imperil effective law enforcement if disclosed
- Discussion proposed, pending or current litigation
- Collective negotiations pursuant to the Taylor Law
- The medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation
- The preparation, grading, or administration of examinations
- The proposed acquisition, sale or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by the public

body, but only when publicity would substantially affect the value thereof

**A MOTION** was made by Trustee Caramore, seconded by Deputy Mayor Gotthardt, voted and carried, with the exception of Dorothy Picozzi who recused herself, to approve Nick Picozzi's permanent appointment with a \$.50 pay increase, as his six month probationary term has been completed.

*2017-56*

*N Picozzi Permanent  
Appointment*

The meeting was adjourned at 11:14 A.M.

Respectfully Submitted by:

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Phyllis Falsetta, Clerk/Treasurer