

DEPARTMENTAL MEETING OF THE HANCOCK VILLAGE BOARD,  
MONDAY APRIL 20, 2015 AT 10 AM  
HANCOCK VILLAGE HALL, 85 EAST FRONT STREET, HANCOCK, NEW YORK

The Departmental Meeting was called to order at 10:00 AM by Mayor Eugene D. Morgan. Roll call was taken by Clerk/Treasurer Falsetta.

Present: Mayor Eugene D. Morgan  
Deputy Mayor William Schoonmaker - Excused  
Trustee Dawn Gotthardt  
Trustee Alice Hartz - Excused  
Trustee Patrick O'Brien

Also Present: Phyllis Falsetta, Village Clerk/Treasurer  
See attached attendance list

**A MOTION** was made by Trustee O'Brien, seconded by Trustee Gotthardt, voted and carried to approve the Minutes of the March 23, 2015 Departmental Meeting. 2015-287  
*Minutes Approval*

**A MOTION** was made by Trustee Gotthardt, seconded by Trustee O'Brien, voted and carried to approve the Abstract of Vouchers in the amount of \$7,788.56. 2014-288  
*Abstract Approval*

Larry Connell, Foreman of Streets & Water presented his report. Mayor Morgan requested that Mr. Connell address the pot holes on Peas Eddy Road. The drains on West Front Street from Pennsylvania Avenue to the traffic light will be raised in preparation for the upcoming CHIPS paving project. Mr. Connell informed the Board that water is still being trapped between the Skinner and Picozzi properties on Vestal Avenue. Code Enforcement Officer Michael Salvatore recommended that the property owners fill in the low area to alleviate the issue as the village cannot legally go onto private property and make repairs. Trustee O'Brien reported that he followed up on Shaun Shannon's complaint from last month regarding the area of Berger Street that appears to be sinking. Upon inspection, Trustee O'Brien found that the road around the area has heaved over the winter months. It was recommended that cold patch be added to the area and that should help.

WWTP Chief Operator Bernard Wormuth presented his monthly report. The variable frequency drives (2) have been replaced and are currently being programmed.

Code Enforcement Officer Michael Salvatore presented his monthly report and provided an update on the demolition of Little Italy. Trustee O'Brien asked about the status of the Blue Stone Grill building. Mr. Salvatore answered that the roof was on and completed. However, the scaffolding went up, so it was questioned whether the roof has actually been completed.

Police Chief Brian diLorenzo presented his monthly report and informed the Board that several officers will be attending a "Drive to Survive" seminar in Delhi. The police academy has started. Cadet J. Petriella will begin working some Saturdays while in Academy.

Fire Chief Rosengrant was not present and no report was submitted for March.

Rescue Squad Captain Shaun Shannon was not present but submitted a monthly report as well as an annual report.

Village Justice Herbert Buckley was not present but a written report was submitted.

**A MOTION** was made by Trustee O'Brien, seconded by Trustee Gotthardt, voted and carried to accept departmental reports.

2015-289

*Departmental reports*

**A MOTION** was made by Trustee Gotthardt, seconded by Trustee O'Brien, voted and carried to appoint Mayor Eugene D. Morgan, Clerk/Treasurer Phyllis Falsetta, Trustee Dawn Gotthardt and Deputy Clerk/Treasurer Monika Noble as authorized signatories on all village checking accounts.

2015-290

*Authorized Signatories*

Lack of communication with village residents in the event of an emergency was discussed. The village recently purchased utility billing software from Softline Data and requested information for their software called Public Alert. Using the consumer contact information from the utility billing software, notifications can be sent to residents via email, text or phone call. Any unused alerts can be carried over from year to year.

**A MOTION** was made by Trustee O'Brien, seconded by Trustee Gotthardt, voted and carried to purchase the Public Alert software from Softline Data at an annual subscription cost of \$325 which includes 1,000 alerts and 8,000 additional alerts for \$440.


2015-291

*Purchase PublicAlert  
Software*

It was agreed that a notice should be included in the June 1, 2015 billings requesting contact preferences and information from residents in the event that notifications must be sent via PublicAlert.

The meeting was adjourned at 11:03 AM.

Respectfully Submitted by:

  
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Phyllis Falsetta, Clerk/Treasurer