

DEPARTMENTAL MEETING OF THE HANCOCK VILLAGE BOARD,  
MONDAY FEBRUARY 27, 2017 10:00 A.M., HANCOCK VILLAGE HALL,  
85 EAST FRONT STREET, HANCOCK, NEW YORK

The Departmental Meeting was called to order at 10:00 AM by Mayor Morgan. Roll call was taken by Clerk/Treasurer Falsetta.

Present: Mayor Eugene D. Morgan  
Deputy Mayor Shaun Shannon  
Trustee Charlene Caramore  
Trustee Dawn Gotthardt  
Trustee Dorothy Picozzi

Also Present: Phyllis Falsetta, Village Clerk/Treasurer  
See attached attendance list

**A MOTION** was made by Trustee Gotthardt, seconded by Trustee Caramore, voted and carried to approve the January 23, 2017 minutes with 2 clerical corrections.

*2017-019*

*Minutes Approval*

DPW Superintendent Vaughn Karcher was excused, his report was submitted for review.

Departmental reports were reviewed.

Chief WWTP Bernard Wormuth informed the Board that the auto transfer switch at the Pennsylvania pump station has failed. Mr. Wormuth submitted a quote of \$2,245.35 to replace the switch from Power Generation & Industrial Engines, with which the Village currently has a maintenance agreement.

**A MOTION** was made by Deputy Mayor Shannon, seconded by Trustee Picozzi, voted and carried to approve the replacement of the Pennsylvania pump station auto transfer switch by Power Generation & Industrial Engines at a cost of \$2,245.35.

*2017-020*

*Purchase of Auto Transfer  
Switch at PA Pump Station*

Campers and "junk" at 167 East Front Street and unregistered vehicles in the Village were discussed with Code Enforcement Officer Michael Salvatore.

Police Chief Brian diLorenzo informed the Board that there are several training courses scheduled which he would like to send officers to. He requested approval to send four officers for a free training on March 8, 2017 in Oneida County.

**A MOTION** was made by Deputy Mayor Shannon, seconded by Trustee Caramore, voted and carried to send four officer to training in Oneida County on March 8, 2017 at no cost to the Village.

*2017-021*

*Police Training*

A sample policy "Minors Under the Age of 18" from the insurance carrier was given To Fire Chief Richard Knapp for review. Approval of the policy was tabled until the next departmental meeting.

**A MOTION** was made by Trustee Gotthardt, seconded by Trustee Caramore, voted and carried to accept all monthly departmental reports.

2017-022

*Departmental Reports*

Ben Syden of LaBerge Group was present to discuss his company's available services and various grant opportunities that the Village could be eligible for.

Little Italy sent a certified letter to notify the Board that they are renewing their liquor license.

**MOTION** was made by Trustee Shannon, seconded by Trustee Gotthardt, voted and carried to enter into executive session at 11:05 A.M. to discuss:

2017-023

*Executive Session*

- Matters which, if disclosed, will imperil the public safety
- Matters which may disclose the identity of a law enforcement agent or informer
- Information regarding current or future investigations or prosecutions of a criminal offense which would imperil effective law enforcement if disclosed
- Discussion proposed, pending or current litigation
- Collective negotiations pursuant to the Taylor Law
- The medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation
- The preparation, grading, or administration of examinations
- The proposed acquisition, sale or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by the public body, but only when publicity would substantially affect the value thereof

The meeting was reconvened at 12:22 P.M. with no action taken.

**A MOTION** was made by Trustee Picozzi, seconded by Trustee Caramore, voted and carried with Deputy Mayor Shannon abstaining, to change Deputy Clerk/Treasurer Demi Travis's status from temporary to permanent with a fifty cent per hour pay increase effective immediately.

2017-024

*D Travis Made Permanent  
Pay Increase*

The meeting was adjourned at 12:25 P.M.

Respectfully Submitted by:

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Phyllis Falsetta, Clerk/Treasurer